

Genesys Business Manager

Self-Service Conference Business Administration



Puts you in control with a direct and secure link to Genesys.

- **Add** users and assign conference accounts
- **Modify** users and user billing information (bill codes)
- **Deactivate** conference accounts / terminate users

Locate Your Users in e-Manager...

The screenshot shows the Genesys Business Manager interface in a Microsoft Internet Explorer browser window. The address bar shows the URL: <https://admin.conferencing.com/onepage/servlet/FWControllerServlet?mvcapp=FWMMyOnePage&command=myonepage&rid=211&sid=832711I242751N049157110&tabset=>. The page title is "GENESYS BUSINESS MANAGER" and the user is logged in as "Cousin Thierry" on "November 10, 2007".

The interface features a navigation bar with tabs: "Home Page", "Logout", "e-Report", "e-Manager", and "Permissions". Below the navigation bar, there is a "Welcome Cousin Thierry | November 10, 2007" message.

The main content area is divided into sections. A yellow box labeled "Lookup Users" (1) highlights the "Contact" tab in the navigation bar. A dropdown menu is open under "Contact", showing options: "Add a Contact" and "View/Modify a Contact".

Below the navigation bar, there is a "Select a Contact" section. It displays a list of contacts for the company "SANTANDER CENTRAL HISPANO". The list is scrollable, as indicated by a yellow box labeled "Scrollable List" (2). The contacts listed are:

- Faura Julio
- FERNÁNDEZ BALENZATEGUI Juan Javier
- FERNÁNDEZ CASTAÑEDA José Luis
- FERNANDEZ TEJADA Javier
- FOMPEROSA HIGUERA Eutiquio
- GALIANA Francisco
- GALLASTEGUI ALONZÓ Iñigo
- FERNÁNDEZ
- FERNÁNDEZ
- FERNÁNDEZ DE LA TORRE Francisco Javier
- FERNÁNDEZ-POLA MARTÍNEZ Ángel
- FRAILE DOTES Octavio
- GALIANA GUIU Francisco
- GALLEGO AGUIAGTI Santiago

At the bottom of the list, there is a search field labeled "Search following last name :". The search term "Lopez" is entered, and a "GO" button is next to it. A yellow box labeled "Search By Last Name" (3) highlights this search field.

The browser status bar at the bottom shows "Applet EmanagerAppletHierarchy started" and "Trusted sites".

View & Add Contact Information...

The screenshot shows the Genesys Business Manager interface in Microsoft Internet Explorer. The browser title is "Business Manager - Microsoft Internet Explorer". The address bar shows the URL: <https://admin.conferencing.com/onepage/servlet/FWControllerServlet?mvcapp=FWMMyOnePage&command=myonepage&rid=211&sid=832711I242751N049157110&tabset=>. The page header includes "Genesys Conferencing" and "GENESYS BUSINESS MANAGER". Navigation links include "Home Page", "Logout", "e-Report", "e-Manager", and "Permissions". A welcome message reads "Welcome Cousin Thierry | November 10, 2007".

The main content area is titled "View Contact" and displays details for "CENTRAL HISPANO" with contact name "LOPEZ Carlos". The contact information is organized into sections:

- Customer** (selected), **Contact**, **Account**
- Contact**: Señor Carlos LOPEZ, no defined function, Avda. Cantabria MAYA
- Function**: no defined function
- Mailing Address**: City Boadilla del Monte.MADRID, Zip Code 28660, State - Country España
- Email**: carloslopezg@serexternos.gruposantander.com
- Office Phone number**: 91 289 0100

The **Billing Codes** section contains a table with the following data:

Description	Value	Begin Date	End Date
Centro de Coste	-	-	-
Número de Matrícula	-	-	-

At the bottom of the page, there are three buttons: "Modify", "Add a contact", and "Add an account". A red arrow points from a yellow callout box to the "Número de Matrícula" entry in the table. Another yellow callout box with a green arrow points to the "Add a contact" button.

Modify Contact Information...

Business Manager - Microsoft Internet Explorer

Address: https://admin.conferencing.com/onepage/servlet/FWControllerServlet?mvcapp=FWMMyOnePage&command=myonepage&rid=211&sid=832711I242751N049157110&tabset=

GENESYS Conferencing GENESYS BUSINESS MANAGER

Home Page Logout e-Report e-Manager Permissions

Welcome Cousin Thierry | November 10, 2007

Modify a Contact Company: **SANTANDER CENTRAL HISPANO**
Contact: **LOPEZ Carlos**

Customer Contact Account

Update Any Field

Contact is active, check to inactivate

Title: Señor

First Name*: Carlos

Mailing Address*: Avda. Cantabria

MAYA

City*: Boadilla del Monte.MADRID

Country*: Spain

Zip Code*: 28660

Add a Delivery Address Yes No

Contact Email*: carloslopezg@serextemos.gruposantander.com

Phone Number*: 91 289 0100

Phone Type: Office

One Click to Terminate User

Check Box

Applet EmanagerAppletHierarchy started Trusted sites

